



The Borough of Collingdale, Pennsylvania

SPECIAL COUNCIL BUDGET MEETING

Tuesday, December 10, 2024, 7:30 PM

AGENDA

THIS IS AN IN-PERSON SPECIAL BUDGET MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023

1. Call Meeting to Order by Council President Ryan Hastings
2. Pledge of Allegiance lead by Mayor Donna Matteo-Spadea
3. Roll Call by Council President Ryan Hastings:
 - 1) K. Williams, Member,
 - 2) N. Cotton, Member,
 - 3) F. Coffee, Member,
 - 4) S. Zane, Member,
 - 5) Councilman David Lee Robinson,
 - 6) Vice President Calhoun,
 - 7) President Hastings,
 - 8) Mayor Matteo-Spadea,

Others Present: Solicitor Peter Amuso, Engineer Michael Kozlowski, Borough Manager C. Michael Robinson, Chief of Police Shane Mitchell

4. Discussion of budgetary priorities by Committee:
 - a. Finance & Administration: K. Williams, S. Calhoun, and D.L. Robinson
 - b. Health, Code Enforcement, & Zoning: K. Williams, F. Coffee, and N. Cotton
 - c. Highway & Sanitation: S. Calhoun, S. Zane, and N. Cotton
 - d. Parks & Recreation: N. Cotton, S. Calhoun, and F. Coffee
 - e. Public Safety & Emergency Services: D.L. Robinson, K. Williams, and S. Calhoun
 - f. Liability & Litigation: R. Hastings, K. Williams, and S. Calhoun
 - g. Property & Planning: D.L. Robinson, F. Coffee, and K. Williams
5. Discussion Review of 2024 Budget vs. Actual by Accounts:
 - a. Highway & Liquid Fuels Tax Fund
 - b. Solid Waste Fund
 - c. Sewer Fund
 - d. Holding Accounts:
 - d.1. American Recovery Fund
 - d.2. Beneficial Escrow Checking
 - d.3. Beneficial HRA Account
 - d.4. Beneficial Payroll Account
 - d.5. Beneficial San. Maj. Equip Checking
 - d.6. Beneficial Sewer & Trash Holding
 - d.7. Drug Confiscation Holding
 - d.8. Escrow Account
 - d.9. H.S> Major Cap Account

- d.10. Payroll Account**
- d.11. Police Pension Accounts**
- d.12 Sanitation Major Equip Account**
- d.13. Sewer & Trash Holding**
- e. General Fund**

- 6. Motion to authorize Borough Manager and Assistant Secretary as designated pension administrators to act in trust of the Borough of Collingdale Pension Plan (CBIZ).**
Motion: Second: Approved: Y/N
- 7. Motion to authorize Final Payment for 2024 MMO in the amount of \$130,717 to satisfy total balance of \$451,563.**
Motion: Second: Approved: Y/N
- 8. Resignation Acceptance for Employee # 10137 dated December 15, 2024**
Motion: Second: Approved: Y/N
- 9. Resignation Acceptance for Employee# 54 dated December 31, 2024**
Motion: Second: Approved: Y/N
- 10. Motion to approve tentative offer of employment to Kevon Darden for the role of Part-Time Patrolman, pending background check.**
Motion: Second: Approved: Y/N
- 11. Motion to approve tentative offer of employment to Sheila Carter for the role of Part-Time Patrolman, pending background check.**
Motion: Second: Approved: Y/N
- 12. Motion to approve tentative offer of employment to Stephen Rooney for the role of Part-Time Patrolman, pending background check.**
Motion: Second: Approved: Y/N
- 13. Motion to approve tentative offer of employment to Jabril Muhammad for the role of Part-Time Patrolman, pending background check.**
Motion: Second: Approved: Y/N

Motion to Adjourn the Meeting:
Motion: Second:
Adjournment.